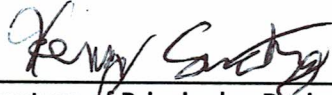


2023-2024 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.



Signature of Principal or Designee



Date Signed

School Name: Westside K-8

Mission Statement (Optional)

Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child (ren) at home? [Elementary Student Education Act Section 1116]

Based on parent surveys and feedback from parents at SAC/PTSO meetings, our school has developed a plan to build capacity within our parents so that they are successful in helping their child learn at home. From this feedback, we will coordinate Parent-Teacher Conference Nights, where parents meet with their child's teacher(s) to discuss their academic progress. We also coordinate a STEM Night, where parents can engage in hands-on activities and learn with their child about the career opportunities in the STEM field. Lastly, we will have a Literacy Night, where parents can engage in meaningful literacy activities with their child.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

In order to inform our parents of our annual meetings, we first create an agenda and a PowerPoint to outline the content that we are sharing. Then we create a flyer that we send home in English and in Spanish to make parents aware of two different meeting times (one in the morning and the other in the evening) so that the opportunity for more participation is given. We also advertise on newsletter, school marquee, social media, REMIND text, and messaging system.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Noricely Rodriguez Sarah Hayes Henry Santiago	August- October	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Sarah Hayes Gilberto Perez Jacqueline Wade Henry Santiago	August- October	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Sarah Hayes Noricely Rodriguez	August- October	Collection of sign-in sheets
4.	Compile documents	Sarah Hayes Noricely Rodriguez	August- October	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, childcare or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Based on the parents' survey, our school will utilize Title I funds to assist families with various services. We allocate Title I funds for childcare for activities. We provide additional assistance in math and reading before school and after school throughout the year and during the summer. For every Title I event, we structure the event so the students can participate with their parents so childcare is not an issue.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	STEM Family Night (Elementary and Middle School)	Kristine Swiderski, David Smith	Children and parents will participate in hands on STEM math activities that reinforce required academic skills.	Oct 2023	Sign-in sheets, flyers, agenda, and minutes
2.	Conference Night	Santiago (and admin team)	Parents can schedule times to meet with teachers to discuss behavior, grades, etc. Parent/families learn knowledge and techniques to interact with their students.	Oct 2023	Sign in sheets, flyers, agenda, and minutes
3.	ESOL Parent Night	Sanabria, Torres	Parents will learn about the ESOL program and strategies to help their child be successful.	Dec 2023	Sign-in sheets, flyers, agenda, and minutes
4.	Conference Night	Santiago (and admin team)	Parents can schedule times to meet with teachers to discuss behavior, grades, etc. Parent/families learn knowledge and techniques to interact with their students.	Feb 2024	Sign in sheets, flyers, agenda, and minutes
5.	Literacy Night	Kim Azis, Patricia Sullivan, Jacqueline Wade	Children and parents will participate in literacy activities that reinforce required academic skills.	April 2024	Sign-in sheets, flyers, agenda and minutes

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Vocabulary Building Strategies to engage the ESOL students and increase their academic achievement	Lissie Sanabria Torres	Teachers will learn how to teach vocabulary utilizing the cognates to increase students' levels of understanding and academic achievement through parent involvement and family engagement resources	Oct 2023	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	Critical Context strategies to engage the students and increase their academic achievement	Azis Sullivan Smith Swiderski	Teachers will learn how to identify and teach critical context to increase students' levels of understanding and academic achievement through parent involvement and family engagement resources		sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	Cognitively Complex Task strategies to help students experiment with the use of their knowledge	Azis Sullivan Smith Swiderski	Teachers will learn how to facilitate cognitively complex task instruction to help the students generate and test their hypothesis Families will gain knowledge focused on student parent/guardian and family engagement.		sign-in sheets, minutes, agenda, PowerPoint Presentation

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

There are various activities that our school conducts to encourage and support parents including our Conference Nights, Literacy Nights, and mini parent trainings into all SAC and PTSO nights including curriculum nights, support for social/emotional learning and school safety. Our STEM Night brings members of the community together with our parents.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email or the Remind App. All teachers are accessible automatically through Remind once the student is enrolled. The Parent Portal also offers parents a detailed look at their student's performance. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Our school has uses social media such as Facebook and Instagram to communicate as well as school wide communication through Remind. The Remind app offers translation into the many languages of our students' home language.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Based on the parents' survey, parents' work schedule, childcare and language barrier hinder parents' participation in school events.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?)

In order to support parents and families, our school will provide activities and events for all family members during various times of the day and translation will be provided by staff or devices.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Work Schedule	Provide events and activities during various times of the day.
2.	Language Barrier	Provide all communication in both English and Spanish. Utilize translating devices and staff who are able to offer translation
3.	Childcare	All family events engage parents and children.
4.		
5.		